

State of Nevada  
Board of Cosmetology  
1785 E. Sahara, #255  
Las Vegas, NV 89104  
Phone (702) 486-6542  
Fax (702) 369-8064



State of Nevada  
Board of Cosmetology  
4600 Kietzke Lane Bldg O Suite 262  
Reno, NV 89502  
Phone (775) 688-1442  
Fax (775) 688-1441

**AFFIDAVIT FOR DUPLICATE LICENSE**

**IMPORTANT! THIS FORM MUST BE NOTARIZED!**

Please print the information below:

DATE: \_\_\_\_\_ PN#: \_\_\_\_\_

NAME: \_\_\_\_\_  
First Middle Last

ADDRESS: \_\_\_\_\_

If changing your name, please submit copy of legal proof.

PREVIOUS NAME LICENSED UNDER: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ LICENSE TYPE: \_\_\_\_\_

WORKING AT: \_\_\_\_\_

SALON PHONE: \_\_\_\_\_

**Instructions:**

1. Requires 2 current identical PASSPORT photos.
2. Complete, sign and have this affidavit notarized.
3. MONEY ORDER or CASHIER'S CHECK for \$25.00 (no cash or personal check)

**NOTATION:**

**CHILD SUPPORT INFORMATION**

Please mark the appropriate response (**failure to mark one of the three boxes will result in denial of the application/renewal**):

- ☐ I am **not** subject to a court order for the support of a child.
- ☐ I **am subject to** a court order for the support of one or more children **and am in compliance** with the order or **am in compliance** with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount pursuant to the order.
- ☐ I **am subject to** a court order for the support of one or more children **and am NOT in compliance** with the order or **am NOT in compliance** with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount pursuant to the order.

Licensee's Social Security number: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Licensee: \_\_\_\_\_

Pursuant to NRS 644.212 and NRS 644.214 "Any applicant for the issuance or renewal of a license or evidence of registration issued pursuant to NRS 644.190 to 644.330, inclusive, shall submit to the board the statement prescribed by the welfare division of the department of human resources pursuant to NRS 625.520. The statement must be completed and signed by the applicant." "and must include the social security number of the applicant."

**DUPLICATE LICENSE AFFIDAVIT: NOTARY REQUIRED**

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )

\_\_\_\_\_, affiant, being first duly sworn deposes and says; That he/she was last licensed  
(FULL NAME OF LICENSEE)

by the Nevada State Board of Cosmetology for the year of \_\_\_\_/\_\_\_\_; and that the aforementioned license or renewal application  
Issued by the board was \_\_\_\_\_

(LOST, DESTROYED, OR STOLEN)

by affiant, and after diligent search affiant has been unable to locate the aforementioned license or renewal application; that affiant does not know the location of the aforementioned license or renewal application; that affiant has not at any time given, loaned or transferred the aforementioned license or renewal application to any other person or firm for any purpose whatsoever; that affiant has not at any time allowed any person or firm to work under the aforementioned license; that affiant now desires the board to issue a duplicate license to replace or renew the aforementioned license or renewal application; that affiant has been advised that the Nevada State Board of Cosmetology has determined that a false affidavit in application for a duplicate license or renewal of a license by a licensee of the board is grounds for revocation of any license issued by the board; and that if the aforementioned license or renewal application is found by affiant, affiant will immediately return it to the main office of the Nevada State Board of Cosmetology by registered mail.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
Signature of Licensee

Notary Public's Signature: \_\_\_\_\_

Office Use Only	Received	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Receipt #	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Amount Paid:	<input type="text"/>
M M D D Y Y Y Y						
<input type="checkbox"/> Cashier's Check	<input type="checkbox"/> Money Order	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Business Check	<input type="checkbox"/> Voucher		

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**Duplicate License**

- The enclosed affidavit form including the completed “Child Support Questionnaire”
  - The Affidavit for a duplicate license must be notarized.
  - The Child Support form must be filled out by all licensees regardless of your situation. One box must be checked and your social security number, date, and signature are required by federal mandate. Any child support form not filled out will be denied renewal.
  - A copy of legal proof of name changes such as a marriage certificate, a divorce decree, or citizenship papers are required if you are changing your name.
- Two current and identical **PASSPORT** photos:
  - Taken within the last 3 months.
  - Color photos **ONLY** on Glossy Photo paper with a white background.
  - Prints on paper are not acceptable.
  - Face forward, no hats or sunglasses in frame.
  - Name and/or license number printed on the back of the pictures.
- Total duplicate license fee of \$25.00 in Money Order or Cashier’s check (**No Personal Checks or Cash**);
  - Credit/Debit Cards will be accepted in person only: **Visa, MasterCard or Discovery only.**
  - Credit/Debit transactions require a matching government issued photo identification.
  - Make payable to *Nevada Board of Cosmetology*.

Sincerely,

Vincent Jimno  
Executive Director